

## Permit to Work – Working at Height

This permit must be completed before works are undertaken within 2m of any open edge or where a fall risk has been identified, e.g. a pitched, sloping roof.

Shopping Centre			
Contractor Company			
Contact Name		Contact Number	
Location of Work			
Permit Valid from		Permit Valid to (maximum 1 day period)	
Date & Time		Date & Time	
Description of Works			
Confirm the Fall Prevention Method		<input type="checkbox"/> Fall Restraint <input type="checkbox"/> Fall Arrest ( <i>rescue plan must be provided</i> )	

Step 1 - Contractor to Complete	Yes	N/A	Comments (for all N/A)
Has a SWMS been completed, signed by workers and accepted by AMPC?	<input type="checkbox"/>		
Have other methods of fall prevention been risk assessed, e.g. Working from EWP or Scaffolding?	<input type="checkbox"/>		
Where the works are conducted in fall arrest, a Rescue Plan has been provided to AMPC and noting that sufficient personnel are available?	<input type="checkbox"/>		
Have Working at Height competency certifications been provided?	<input type="checkbox"/>		
We have reviewed the Roof Access Management Plan to identify walkways, fragile roofing, box gutters or skylights near the work areas or within the path of travel?	<input type="checkbox"/>		
Are there any voids, gutters or skylights in or near the work area? <i>If "Yes" have controls been listed within the SWMS</i>	<input type="checkbox"/>	<input type="checkbox"/>	
Where fragile roofing or a skylight has been identified, a safe method of access has been established, e.g. boards, platforms, alternate route?	<input type="checkbox"/>	<input type="checkbox"/>	
A Fall Prevention system (e.g. fall restraint harness, fixed barrier) is in place where the roof is steeply pitched?	<input type="checkbox"/>	<input type="checkbox"/>	
Are the works being undertaken in or near Radiofrequency Hazard areas? <i>If "Yes", have the operations team been consulted and Controls implemented?</i>	<input type="checkbox"/>	<input type="checkbox"/>	
Have anchorage points/static lines been inspected and certified? (Minimum annually) <i>If "N/A", detail in comments method of anchorage, e.g. engineered structure.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
Has your fall protection equipment (e.g. harness, lanyards, ropes) been inspected minimum 6 monthly?	<input type="checkbox"/>		
Are lanyards or other measures in place to prevent tools and equipment falling from heights?	<input type="checkbox"/>		
Has the area below and around the work area been excluded and signage displayed?	<input type="checkbox"/>		
Are there hazardous weather conditions (e.g. strong winds, rain, extreme heat, or storms)? <i>If "Yes" Stop Work and reassess.</i>	<input type="checkbox"/>	<input type="checkbox"/>	
Does access require the installation of temporary equipment e.g. portable ladder, scaffold? <i>If so, provide detail in the comments.</i>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Industrial Rope Access / Abseiling Works</b>		Tick if N/A <input type="checkbox"/>
<b>Step 1 - Contractor to Complete (in addition to the above)</b>		<b>Yes</b>
Industrial Rope Access training certifications are attached to the SWMS E.g. IRATA, SPRAT		<input type="checkbox"/>
The SWMS details the safe method for accessing over the edge?		<input type="checkbox"/>
Edges will be protected to prevent rope wear and tear?		<input type="checkbox"/>

<b>Workers and Training</b>		
Step 2 - Worker Name	Competency Type, e.g. Working at Height, Rope Access Level	Certification Number

<b>Permit Review Check</b>		
Step 3 - AMPC Representative to Complete	Yes	N/A
The contractor has satisfied the conditions of the permit?	<input type="checkbox"/>	
All workers have completed the AMPC site induction?	<input type="checkbox"/>	
A Rescue Plan (where working in fall arrest) has been supplied and attached to this permit?	<input type="checkbox"/>	<input type="checkbox"/>

<b>Agreement</b>			
<b>Step 4 - Compliance Agreement by Contractor Conducting the Work:</b>			
Name of Contractor Representative			
Signed		Date	
<b>Step 5 - Permission to Commence Work - Sign off by AMPC Representative</b>			
<i>Note - this sign off confirms that Centre Management has received and sighted this completed Working at Heights Permit. It does not imply that the AMPC Representative is a "competent person" regarding the work, only that Working at Heights has been appropriately assessed by the Contractor before commencement.</i>			
AMPC Representative			
Signed		Date	